TD Mobile POS
Installation Guide

Before you start, you will need:

- Your welcome email from *tdbank@mPOS.ca* that we recently sent you. If it is not in your email inbox, check your spam folder.
- Your smartphone (Android® or iOS®) with *Bluetooth*® turned on.
- The TD Mobile POS PINPad and USB cable.
- An active Apple ID or Google Account to download the appropriate application.

Please proceed to Step 1.

1 Activate your account

1. Log into the Mobile POS webpage using the instructions in your welcome email.
2. Read and accept the terms and conditions.
3. Enter your **personal email**, create your **password** and **security questions** and click **Submit**.
4. Click on the **Manage Hardware** tab.
5. Write down the **Terminal ID** in *Step 5 - Initialize Your PINPad* in this document. It's located under the *Nickname* column.

* If your PINPad screen goes blank or the TD logo appears at any time during the installation process, press the black power button on the right-side of the PINPad to reactivate it.

2 Charge your PINPad

1. Plug one end of the USB cable into your computer and the other into the **mini-USB port** on the right side of the **PINPad**.

   Your PINPad is now powered on and charging.

3 Install the smartphone application

1. Download and install the **TD Mobile POS application** from Google Play™ or the App Store℠ onto your smartphone.
2. Proceed to **4a for Android** or **4b for iOS** smartphones.

4a Pair your Android smartphone

On the PINPad

1. Press /**F1** -> **2** (Android) -> **2** (Display Pairing Info).
2. A *Waiting for Pairing...* message will appear with your device information.

On your smartphone

1. Your *Bluetooth* screen should be open from the last step. Tap the **iCMP PINPad** under the *Available Devices* list when it appears.
2. If you don't see the PINPad, tap **Scan for devices** and tap it when it appears.

Confirm your pairing information

1. *PINPad* - A six-digit passkey will appear. Confirm it is identical to the one displayed on your smartphone and press the /**F1** key.
2. *Smartphone* - A six-digit passkey appears. Confirm it is identical to the one displayed on your PINPad and tap **Pair**.
3. *PINPad* - Press the /**Cancel** button to return to the *Main* screen.

Complete the pairing

1. **Log in** to the application.
2. Tap the ☰ icon in the top-left corner.
3. Tap **Manage card readers**.
4. Tap the **card reader** you want to connect to via *Bluetooth*.
5. Confirm that you want to connect.
6. A green checkmark appears beside the PINPad name.
7. *On the PINPad Main Screen* - a code appears beneath the BLUETOOTH line and the ⑂ icon stops flashing.

4b Pair your iOS smartphone

On the PINPad

1. Press /**F1** -> **1** (iOS Device) -> **1** (Device Discovery).
   The *Searching...* message will appear.
2. Your iOS device will appear on the screen after approximately five seconds.
   Select it and press /**OK**.

On your smartphone

1. Your *Bluetooth* screen should be open from the last step.

Confirm your pairing information

1. *PINPad* - A six-digit passkey appears. Confirm it is identical to the one displayed on your smartphone and press the /**F1** key.
2. *Smartphone* - A pop-up message appears with the six-digit passkey. Confirm it is identical to the one displayed on your PINPad and tap **Pair**.
3. *Smartphone* - The PINPad name will appear under the devices list as **Connected**.
4. *PINPad* - Press the /**Cancel** button to return to the *Main* screen - which has the TD logo.
5. *Smartphone* - Log onto the TD Mobile POS application.

5 Initialize your PINPad

1. Press /**F4**.
2. Enter **GR**XXXXXXXXXX and press /**OK**.
   To enter the letters, press /**4**, then /**F**; and then press /**7**, then /**F** twice.
3. The terminal will reboot and then you are ready to perform transactions.

Additional Support

Should you require additional support to pair and initialize your PINPad and smartphone, please review our instructional video at:
www.td.com/mobileposinstallation

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