# **TD Generation Quick Reference Guide**



#### For the TD Generation:

- All-In-One
- HSPA
- Wi-Fi
- and with PINPad

## **Financial Transactions**

There are three transactions available for the *More Rewards*® program. They are:

- Purchase (Cash, Credit, Debit and Force Post) ٠
- Refund (Cash, Credit and Debit)
- Void (All purchases and refunds) •

### Purchases

- 1. Select S/Cash Purchase or P/Purchase depending on the transaction that you are performing.
- 2. Enter the total dollar amount and press OK.
- **3.** (Purchase Only) Indicate whether the amount due will be paid by two or more payment sources, such as credit and debit or fully paid with one source (SPLIT or PAY).
  - **a.** If **SPLIT** was selected, enter the amount for the partial payment and press **OK**.
- **New More Rewards Step** Swipe the *More Rewards* card or manually enter the account number and press **OK**. You can press **Skip/Sauter** to skip *More* Rewards.
- Continue the purchase transaction as laid out in the merchant guide. 5.

### Refunds

- Select 🖴/Debit/Credit -> Refund. 1.
- Enter the **dollar amount** and press **OK**. 2.
- **New More Rewards Step** Swipe the *More Rewards* card or manually enter the 3. account number and press **OK**. You can press **Skip/Sauter** to skip *More Rewards*.
- **4.** Continue the refund transaction as laid out in the merchant guide.

#### Voids

There are no More Rewards screen prompts for voided transactions as all information will be updated via the trace number.

When the above transactions are completed, the customer's *More Rewards* account will be adjusted accordingly.

### Receipts

When More Rewards points are assigned/adjusted on a transaction, there will be one of these messages printed on the receipt.

#### For purchases:

You earned More Rewards Points! Please check your points balance at morerewards.ca. Check points balance at morerewards.ca.

#### For refunds or voids:

Your More Rewards balance will be adjusted.

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# Administration

#### Transaction Upload

The following new feature allows you to manually upload your More Rewards transactions.

- 1. Select
- 2. Select Transaction Upload. All the stored *More Rewards* transactions will now be sent to the gateway for processing.

This function is automatically performed during the End of Day process.

# Troubleshooting

You may see the following messages when you are using *More Rewards*:

or Codes	Explanation	Action Required
ror code> RE REWARDS nsaction Upload : Completed!	Your terminal had a problem uploading the <i>More Rewards</i> information.	Perform a <b>Transaction</b> <b>Upload</b> .
ror code> RE REWARDS nsaction Upload : Completed! Again From Menu	A problem occurred during the <i>More Rewards</i> upload during the End of Day process.	Perform a <b>Transaction</b> <b>Upload</b> .
it Reached! oad MORE REWARDS m Menu!	The terminal can hold a maximum of 1500 <i>More Rewards</i> transactions before an upload is required.	Perform a <b>Transaction</b> <b>Upload</b> .
Transactions nd	The terminal has no <i>More Rewards</i> transactions to upload.	

If you're experiencing an issue with *More Rewards* functionality, please contact the TD Merchant Solutions Help Desk at 1-800-363-1163.