

TD FREEDOM IV QUICK REFERENCE GUIDE FINANCIAL TRANSACTIONS

PURCHASE

All-in-one purchase allows customers to key in a tip and/or cashback amount. Phone / mail orders must not be processed under this transaction. Verify that the swiped card number matches the embossed number on the credit card.

Menu Activation: Swipe / Insert at the Idle screen, Press F1 or OK - Purchase

[Authority Override] [Password] [Op ID activated, no ID logged on] [Password] [Manual Invoice # Entry]	Supervisor ID Password Operator ID Password Invoice #	(Enter information and press OK)
Amount [Integrated Terminal]	Turn Unit Towards Customer	--
Swipe / Insert Card or Enter Acct # [Swiped Credit Card] [Manual Credit Card Entry]	Enter Expiry Date MM / YY Manual Imprint of Card Is Required Enter CVD From The Card	(Swipe / Insert card or manually enter information, or present the card to the RFID reader and press OK) (Press OK if account correct or CANC to exit) (Enter the information and press OK) (Imprint card. Press OK to continue or CANC to exit) (Enter the 3 / 4 digits on the card)
[Chip Language] [Chip Application]	Select Language Use / Utiliser -----?	(Customer selects language) (Press F1 to accept the transaction type or F4 to exit) *If multiple applications, use the up & down arrow keys to select one.
[Amount Confirmation Required] [Customer Entered Cashback]	\$--,-- OK? Select Cashback Amount	Confirm amount, press OK) Purchase Cashback Total (OK)
[Purchase with Tip]	Tip Option	Enter Tip Or Enter Tip Percent
		Amount Purchase Tip Cashback Total (OK)
[Debit Transaction]	Select Account	
[Chip / Debit PIN Entry]	Enter PIN and OK	(Cardholder enters their PIN)
[Faulty Chip - Fallback]	Chip Error Use Mag Stripe Swipe Card or Enter Acct # [Swiped Credit Card] [Manual Credit Card Entry]	(Customer removes card and turns the unit to the operator) (Swipe card or manually enter information and press OK) (Press OK if account correct or CANC to exit) Enter Expiry Date MM / YY (Enter the information and press OK) Manual Imprint of Card (Imprint card. Press OK to continue or CANC to exit) Is Required Enter CVD From The Card (Enter the 3 / 4 digits printed after the card number at the back of the card)
[Invalid CVD - Operator Decision Required]	CVD Validation Failed Decline transaction?	(The operator decides whether to accept the transaction with an invalid ID or CANC to decline)
[Invalid CVD - Supervisor Override Required]	Supervisor ID	(The supervisor enters their password to accept the transaction with an invalid ID or CANC to decline)
[Decline - Invalid CVD]	Not Completed Due to Invalid CVD	
[RFID / NSR Transaction]	Approved. Print Receipt?	(Select Yes if the customer wants a copy of the receipt)
[Communication Messages] [Communication Failure for Credit Transaction]	Communication Failure Call for Auth	[Press OK] Enter Auth # (Press OK, CANC to exit)
[Response]		

PHONE / MAIL ORDER PURCHASE

Manual entry of phone or mail purchases. For these transactions the card would not be present and does not require swiping.

Menu Activation: Press OK - Phone / Mail Purchase

[Authority Override] [Password]	Supervisor ID Password	(Enter information and press OK)
Amount		
Enter Card		
(Manually enter information and press OK)		
Enter Expiry Date MM / YY		
(Enter information and press OK)		
Enter CVD From The Card		
(Enter the digits printed after the card number on the back of the card)		
[Op ID activated, no ID logged on] [Manual Invoice # Entry]	Operator ID Invoice #	
Purchase		
Connecting / Sending / Receiving		
[Communication Failure for Credit Transaction]	Communication Failure Call for Auth	[Press OK]
Enter Auth # (Press OK, CANC to exit)		
[Response]		

VOID

voids a transaction completed within the current batch.

Menu Activation: Press OK - Void

[Authority Override] [Password]	Supervisor ID Password	(Enter information and press OK)
[Op ID activated, no ID logged on] [Password]	Operator ID Password	
[Manual Invoice # Entry]	Invoice #	
Trace #		
(Enter trace number of the original transaction)		
Confirm transaction		
Void	00000 OK?	(Press F1 to accept, press F4 to return to the trace number screen)
Connecting / Sending / Receiving		
[Response]		

REFUND

Returns funds to the customer's account.

Menu Activation: Press OK - Refund

[Authority Override]	Supervisor ID Password	(Enter information and press OK)
[Op ID activated, no ID logged on] [Password]	Operator ID Password	
[Manual Invoice # Entry]	Invoice #	
Amount		
[Integrated Terminal]	Amount \$--.-- OK? Turn Unit Towards Customer	(Enter the amount, press OK)
Swipe / Insert Card or Enter Acct #		
[Swiped Credit Card] [Manual Credit Card Entry]	Enter Expiry Date MM / YY Manual Imprint of Card Is Required	(Swipe / Insert card or manually enter information and press OK) (Press OK if account correct or CANC to exit) (Enter the information and press OK) (Imprint card. Press OK to continue or CANC to exit)
[Chip Language] [Chip Application]	Select Language Use / Utiliser -----?	(Customer selects language) (Press F1 to accept the transaction type or F4 to exit) *If multiple applications, use the up & down arrow keys to select one.
[Amount Confirmation Required] [Debit Transaction] [Chip / Debit PIN Entry]	\$--.-- OK? Select Account Enter PIN and OK	(Confirm amount, press OK) (Cardholder enters their PIN)
[Faulty Chip - Fallback]	Chip Error Use Mag Stripe Swipe Card or Enter Acct #	(Customer removes card and turns the unit to the operator) (Swipe card or manually enter information and press OK) (Press OK if account correct or CANC to exit)
	[Swiped Credit Card] [Manual Credit Card Entry]	Enter Expiry Date MM / YY (Enter the information and press OK) Manual Imprint of Card (Imprint card. Press OK to continue or CANC to exit) Is Required Enter CVD From The Card (Enter the 3/4 digits on the card)
Refund		
Connecting / Sending / Receiving		
[Response]		